



Buckinghamshire Council Cabinet/Leader forward plan

The local authorities (executive arrangements) (meetings and access to information) (England) regulations 2012

This is a notice of an intention to make a key decision on behalf of Buckinghamshire Council (regulation 9) and an intention to meet in private to consider those items marked as 'private reports' (regulation 5).

A further notice (the 'agenda') will be published no less than five working days before the date of the decision meeting and will be available via the Buckinghamshire Council website ([Cabinet agendas](#) / [Leader decisions](#)).

All reports will be open unless specified otherwise.

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
Cabinet 21 March 2023				
Buckinghamshire Drugs and Alcohol strategy To agree the Buckinghamshire Multi-Agency Combatting Drugs Strategy. This will support delivery of the government's 10 year strategy to reduce drug use, drug-related crime, deaths and other harms.		Councillor Angela Macpherson Dr Jane O'Grady		16/1/23

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Building Control Fee Increase Report to increase the Building Control fees</p>		<p>Councillor Peter Strachan Androulla Andreou</p>		26/1/23
<p>Council Access Point improvement Feasibility paper to move the 3 CAP+ sites out of main council offices into larger library locations</p>		<p>Councillor John Chilver, Councillor Clive Harriss Sarah Murphy-Brookman</p>		23/11/22
<p>Food and Health and Safety Service Plan and policies The Food Standards Agency's (FSA) Code of Practice and the Health and Safety Executive (HSE) require local authorities to produce and publish an annual service plan that demonstrates how the authority will work to deliver its food safety and health and safety service. The Office for Product Safety and Standards also requires local authorities to produce and publish their enforcement policies and to ensure that they comply with The Regulator's Code.</p>		<p>Councillor Mark Winn Ian Snudden</p>		21/12/22
<p>Libraries Vision and Strategy A high level vision and five year strategy demonstrating how Buckinghamshire Libraries will deliver sustainable high quality services and contribute to key local and national priorities and agendas.</p>		<p>Councillor Clive Harriss Sophie Payne</p>		26/1/23
<p>Q3 Budget Monitoring Report 2022-23 Quarterly report</p>		<p>Councillor John Chilver Dave Skinner</p>		7/11/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Safer Buckinghamshire Plan 2023-26 To ratify the Safer Buckinghamshire Plan for 2023-26.</p> <p>Buckinghamshire Council is a statutory member of the Safer Buckinghamshire Board which is the statutory Community Safety Partnership for Buckinghamshire.</p> <p>A key responsibility of the Safer Buckinghamshire Board is to maintain the Community Safety Plan for Buckinghamshire, based upon the strategic assessment of crime and community safety in the county, public engagement and other insight into crime and the causes of crime in Buckinghamshire.</p>		<p>Councillor Steve Bowles</p> <p>Dr Jane O'Grady</p>		7/10/22
<p>Special Free School DfE Award Subject to the outcome of the decision by the DfE on the Council's Free School Application, Cabinet are requested to consider the terms of the offer and to agree to launch a school competition to find a sponsor to run the school.</p>		<p>Councillor Anita Cranmer</p> <p>John Macilwraith</p>		15/2/23
Cabinet 11 April 2023				

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Buckinghamshire Healthy Ageing Strategy 2023-28 To approve the Council's Healthy Ageing Strategy 2023-2028. The Healthy Ageing Strategy sets out how the Council and its partners will work to make Buckinghamshire more age friendly, which is a priority in the Joint Health and Wellbeing Strategy. This will support Buckinghamshire residents to live healthy, fulfilling, and independent lives for as long as possible, to 'age well'.</p>		<p>Councillor Angela Macpherson</p> <p>Dr Jane O'Grady</p>		23/12/22
<p>Indoor Leisure Facilities Strategy Report To provide an assessment of indoor sports and leisure facilities, considering future opportunities and demand around this provision.</p>		<p>Councillor Clive Harriss</p> <p>Sophie Payne</p>		26/1/23
Cabinet 9 May 2023				
<p>6 Monthly Adult Social Care update To provide Cabinet with an update on the national and local issues relating to adult social care in Buckinghamshire.</p>		<p>Councillor Angela Macpherson</p> <p>Gill Quinton</p>		16/1/23
<p>Annual report of the Buckinghamshire Shareholder Committee For Cabinet to note the work undertaken by the Committee in 2022-23.</p>		<p>Councillor John Chilver</p> <p>Richard Ambrose</p>		26/1/23

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>D-AGT1 - Supplementary Planning Document This Supplementary Planning Document provides guidance for the development of the D-AGT1 allocation within the Vale of Aylesbury Local Plan.</p>	Aston Clinton & Bierton; Wendover, Halton & Stoke Mandeville	Councillor Peter Strachan Simon Meecham		15/2/23
February 2023 Leader Decisions				
<p>A41 Gatehouse Road, Aylesbury - amendments to parking restrictions To write report following statutory consultation for changes to the parking restrictions outside the new Sainsbury's Aylesbury development</p>	Aylesbury North West	Councillor Steve Broadbent John Pateman		23/12/22
<p>Adult Social Care Travel Assistance Policy To agree the travel assistance policy for Adult Social Care</p>		Councillor Angela Macpherson Tracey Ironmonger		22/9/22
<p>All-age Autism Strategy To agree the All-age Autism strategy for Buckinghamshire</p>		Councillor Angela Macpherson Simon Brauner-Cave		11/5/22
<p>Annual Fee Uplift for Adult Social Care Providers 2023/24 To approve proposals for fee increases to adult social care providers to support care market sustainability in Buckinghamshire.</p>		Councillor Angela Macpherson Tracey Ironmonger	Part exempt <i>(para 3)</i>	21/12/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Assets of Community Value To agree the changes to procedure for managing Buckinghamshire Council's Assets of Community Value and Community Right to Bid Process</p>		<p>Councillor Steve Bowles Nick Graham</p>		<p>8/9/22</p>
<p>Award of Consultancy Services via ESPO (Eastern Shires Purchasing Organisation) Framework Lot 2d General Finance To award the Financial consultancy contract to provide support across Neighbourhood Services</p>		<p>Councillor Gareth Williams Gurbaksh Badhan</p>	<p>Part exempt <i>(para 3)</i></p>	<p>23/11/22</p>
<p>Award of Consultancy Services via ESPO (Eastern Shires Purchasing Organisation) Framework Lot 8b Environmental and Sustainability To award the Engineering consultancy contract to provide support across Neighbourhood Services</p>		<p>Councillor Gareth Williams Gurbaksh Badhan</p>	<p>Part exempt <i>(para 3)</i></p>	<p>23/11/22</p>
<p>Award of Consultancy Services via ESPO (Eastern Shires Purchasing Organisation) Framework Lot 8h Waste and Recycling To award the Technical consultancy contract to provide support across Neighbourhood Services</p>		<p>Councillor Gareth Williams Gurbaksh Badhan</p>	<p>Part exempt <i>(para 3)</i></p>	<p>23/11/22</p>

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Bierton Traffic Calming Public consultation is to be carried out on a traffic calming scheme along the A418 through Bierton. The proposals include; narrowings, chicanes, build-outs, and pedestrian, cycle, and bus stop improvements. Public consultation and the delivery of a traffic calming scheme was secured as a s106 obligation of the nearby Kingsbrook development.</p>	Aston Clinton & Bierton	Councillor Steve Broadbent Christine Urry		25/5/22
<p>Budget Adjustments to the Approved Capital Programme To approve changes to the Approved Capital Programme</p>		Councillor John Chilver Sue Palmer		14/9/20
<p>Business Case for the recommissioning of The Vines (respite service for Children and Young People) To agree the Business Case for the recommissioning of The Vines - a six bedded unit providing residential short breaks to disabled young people aged 11 – 19 years old with behaviours that challenge which is due for renewal on 1st April 2022. This is for a 2 year contract with one year extension.</p>		Councillor Anita Cranmer Tracey Ironmonger	Part exempt <i>(para 3)</i>	18/8/21
<p>Calvert Parking Restrictions To introduce two bus stop clearways on Brackley Lane, Calvert and double yellow lines ("No Waiting at any Time") at the junction of Brackley Lane and Werner Terrace, opposite the bus stop clearways, and across vehicular accesses.</p>	Grendon Underwood	Councillor Steve Broadbent Tara Rutland		26/10/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Chilterns Beechwoods Mitigation Strategy Report to consider the recreational disturbance mitigation strategy for Ashridge Commons and Woods.</p>	<p>Amersham & Chesham Bois; Aylesbury South East; Chesham; Chess Valley; Chiltern Ridges; Great Missenden; Ivinghoe; Little Chalfont & Amersham Common; Penn Wood & Old Amersham</p>	<p>Councillor Peter Strachan Simon Meecham</p>		<p>18/10/22</p>
<p>CYP Integrated Therapies Recommission of the Buckinghamshire Children and Young People's Integrated Therapies service</p>		<p>Councillor Anita Cranmer Marie-Claire Mickiewicz</p>	<p>Part exempt <i>(para 3)</i></p>	<p>30/6/22</p>
<p>CYP Integrated Therapies Strategy Sign off of CYP Integrated Therapies Strategy</p>		<p>Councillor Anita Cranmer Marie-Claire Mickiewicz</p>	<p>Part exempt <i>(para 3)</i></p>	<p>30/6/22</p>
<p>Determined Admission Arrangements 2024 Agreed admission arrangements for voluntary controlled and community schools, County scheme for 2024/25 academic year and Relevant area for 2025 following public consultation.</p>		<p>Councillor Anita Cranmer Debbie Munday</p>		<p>26/1/23</p>

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Domiciliary Care Procurement Vehicle Decision to go out to tender to procure domiciliary care services for adults in Buckinghamshire.</p>		<p>Councillor Angela Macpherson Erica Taylor</p>	<p>Part exempt <i>(para 3)</i></p>	<p>2/3/22</p>
<p>Future Commissioning of Supported Living Contracts Decision on the future commissioning intentions for Supported Living Block contracts and decision to go out to advert for multiple Supported Living services following the upcoming expiry of existing contracts.</p>		<p>Councillor Angela Macpherson Tracey Ironmonger</p>	<p>Part exempt <i>(para 3)</i></p>	<p>18/10/22</p>
<p>Haddenham Parking Restrictions Scheme proposing to introduce parking restrictions on Tibbs Road, Haddenham.</p>	<p>Bernwood</p>	<p>Councillor Steve Broadbent Daniel Pearson</p>		<p>24/3/22</p>
<p>Harmonisation of Pest Control Fees The harmonisation of policy and fees regarding which residents are able to access subsidised pest control treatment.</p>		<p>Councillor Mark Winn Jacqui Bromilow</p>		<p>30/8/22</p>
<p>Hicks Farm Rise, High Wycombe - Proposed Traffic Calming Public consultation is to be carried out on a vertical traffic calming scheme along Hicks Farm Rise between Baring Road and Gayhurst Road. The proposals include; advance warning signs and speed cushions.</p>	<p>Totteridge & Bowerdean</p>	<p>Councillor Steve Broadbent Bestman Agu</p>		<p>26/10/22</p>

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Market Sustainability Plan To agree the Market Sustainability Plan.</p> <p>As part of its adult social care reform programme, the government requires local authorities to submit a Market Sustainability Plan in February 2023. The Market Sustainability Plan requires councils to identify the key risks to the adult social care market and plans to address those risks, including how the council will move towards a fair cost of care over the next 3 years.</p>		<p>Councillor Angela Macpherson</p> <p>Tracey Ironmonger</p>		26/10/22
<p>Russet Street/Worcester Street, Berryfields, Aylesbury – Prohibition of Motor Vehicles Traffic Regulation Order Proposal to introduce a ‘Prohibition of Motor Vehicles’ Traffic Regulation Order (TRO) on Russet Street/Worcester Street, Berryfields, Aylesbury.</p>	Stone & Waddesdon	<p>Councillor Steve Broadbent</p> <p>David Cairney</p>		16/6/22
<p>Stablebridge Road, Aston Clinton - 30mph Speed Limit T.R.O Decision regarding the introduction of a 30mph speed limit restriction on a section of Stablebridge Road.</p> <p>A decision will only be required if there are objection/s during its statutory consultation period.</p>	Aston Clinton & Bierton	<p>Councillor Steve Broadbent</p> <p>Bestman Agu</p>		26/10/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Station Road, Quainton - Proposed Traffic Calming Build Out Barwood Homes propose to fully fund and construct a Traffic Calming Build Out on Station Road, Quainton. This is to facilitate the widening of the existing footway to 1.5m beside No.17 Station Road. Works would be carried out via a Section 278 Legal Agreement.</p>	Great Brickhill	<p>Councillor Steve Broadbent</p> <p>Darryl Bonsor</p>		22/10/21
<p>The Courtyard, High Wycombe Disposal options for surplus land in High Wycombe.</p>	Abbey	<p>Councillor John Chilver</p> <p>John Reed</p>	Part exempt <i>(para 3)</i>	10/11/22
<p>Voluntary and Community Sector Resilience Fund This report details a proposal to create a VCSE Stabilisation fund using a portion of the Buckinghamshire Lottery Community Fund. The purpose of the fund is to ensure the stability of the VCSE sector within Buckinghamshire and ensure they are able to support the Opportunity Bucks programme as the sector faces rising cost of living / inflationary pressures.</p>		<p>Councillor Steve Bowles</p> <p>Gail Hudson</p>	Part exempt <i>(para 3)</i>	23/12/22
March 2023 Leader Decisions				
<p>Bus Service Enhanced Partnership To set up an Enhanced Partnership with bus operators in accordance with Department of Transport guidance.</p>		<p>Councillor Steve Broadbent</p> <p>Lindsey Vallis</p>		26/1/23

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Household Support Fund The report will provide details on the Government Household Support Fund 4 allocation for Buckinghamshire and detail options for the usage of this fund to support financially vulnerable residents of Buckinghamshire during the Fund period.</p>		<p>Councillor Steve Bowles Matthew Everitt</p>		15/2/23
<p>Leasehold Acquisition - Coombe Lodge, Wendover Leasehold Acquisition to support the Councils response to Residential Temporary Accommodation needs in Buckinghamshire at Coombe Lodge, Nash Lee End, Wendover HP22 6BH</p>	Wendover, Halton & Stoke Mandeville	<p>Councillor John Chilver John Reed</p>	Part exempt (<i>para 3</i>)	2/2/23
<p>Property at Cressex Road, High Wycombe Release of Covenant</p>	Booker, Cressex & Castlefield	<p>Councillor John Chilver John Reed</p>	Part exempt (<i>para 3</i>)	2/2/23
<p>Recommissioning of Buckinghamshire Healthy Child Programme (0-19 Years) Public Health Nursing Services To agree the recommissioning of the Buckinghamshire Healthy Child Programme (0-19 Years) Public Health Nursing Services contract. This will be based on the current model, with some amendments to meet the revised national guidance. And to also agree to delegate authority for award of the contract to the appropriate officer following the procurement process.</p>		<p>Councillor Angela Macpherson Tracey Ironmonger</p>	Part exempt (<i>para 3</i>)	23/12/22

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Stoke Poges Parking Scheme Waiting restrictions on Rogers Lane, Duffield Lane, Hollybush Hill, Sefton Paddock and Broom Hill; Stoke Poges</p>	Stoke Poges & Wexham	Councillor Steve Broadbent John Pateman		15/2/23
April 2023 Leader Decisions				
<p>Affordable Housing Supplementary Planning Document - North and Central Planning Areas This Supplementary Planning Document provides affordable housing guidance to the Vale of Aylesbury Local Plan Policies H1, H2, H6a, H6c, BE2.</p>	Aston Clinton & Bierton; Aylesbury East; Aylesbury North; Aylesbury North West; Aylesbury South East; Aylesbury South West; Aylesbury West; Bernwood; Buckingham East; Buckingham West; Great Brickhill; Grendon Underwood; Ivinghoe; Stone & Waddesdon; Wendover, Halton & Stoke Mandeville; Wing; Winslow	Councillor Peter Strachan Simon Meecham		15/2/23

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>School Transport Policy - consultation findings and recommendations</p> <p>Post-consultation findings and recommendations on proposed changes to:</p> <ul style="list-style-type: none"> - Home to School Transport Policy, - Post-16 Transport Policy Statement 2023/24 - School bus ticket charges - Spare Seat Scheme Fees for adoption from 2023/24 		<p>Councillor Steve Broadbent</p> <p>Lindsey Vallis</p>	<p>Part exempt (<i>para 3</i>)</p>	<p>2/2/23</p>

Item and description	Wards affected	Councillor(s) / contact officer	Private report? (relevant para)	Date notified
<p>Vale of Aylesbury Local Plan - Design - Supplementary Planning Document</p> <p>This Supplementary Planning Document provides guidance to inform and guide the quality of development within the north and central planning areas.</p>	<p>Aston Clinton & Bierton; Aylesbury East; Aylesbury North; Aylesbury North West; Aylesbury South East; Aylesbury South West; Aylesbury West; Bernwood; Buckingham East; Buckingham West; Great Brickhill; Grendon Underwood; Ivinghoe; Stone & Waddesdon; Wendover, Halton & Stoke Mandeville; Wing; Winslow</p>	<p>Councillor Peter Strachan Simon Meecham</p>		<p>15/2/23</p>

Individual Leader decisions (in consultation with the Cabinet Member) are not discussed at meetings – a report is presented to the Cabinet Member and the Leader will decide whether to sign the decision.

If you have any questions about the matters contained in this forward plan, please get in touch with the contact officer. If you have any views that you would like the cabinet member to consider please inform the democratic services team in good time ahead of the decision deadline date. This can be done by telephone 01296 382343 or email democracy@buckinghamshire.gov.uk. You can view decisions to be made and decisions taken on the council's website.

The council's definition of a 'key decision' can be seen in part 1 of the council's [constitution](#).

Each item considered will have a report; appendices will be included (as appropriate). Regulation 9(1g) allows that other documents relevant to the item may be submitted to the decision maker. Subject to prohibition or restriction on their disclosure, this information will be published on the website usually five working days before the date of the meeting. Paper copies may be requested using the contact details below.

*The public can be excluded for an item of business on the grounds that it involves the likely disclosure of exempt (private) information as defined in part I of schedule 12a of the Local Government Act 1972. The relevant paragraph numbers and descriptions are as follows:

Paragraph 1 - Information relating to any individual

Paragraph 2 - Information which is likely to reveal the identity of an individual

Paragraph 3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)

Paragraph 4 - Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority

Paragraph 5 - Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings

Paragraph 6 - Information which reveals that the authority proposes:

(a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or

(b) to make an order or direction under any enactment

Paragraph 7 - Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

Part II of schedule 12a of the Local Government Act 1972 requires that information falling into paragraphs 1 - 7 above is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information. Nothing in the regulations authorises or requires a local authority to disclose to the public or make available for public inspection any document or part of a document if, in the opinion of the proper officer, that document or part of a document contains or may contain confidential information. Should you wish to make any representations in relation to any of the items being considered in private, you can do so – in writing – using the contact details below.

Democratic services, Buckinghamshire Council, The Gateway, Gatehouse Road, Aylesbury, Buckinghamshire HP19 8FF 01296 382343
democracy@buckinghamshire.gov.uk